

Terms of Reference of Contingency Field Operation Team

Article 1 (Purpose) The purpose of this Team is to prescribe matters necessary for the establishment, operation, etc. of an organization for emergency responses for field surveys, pursuant to Article 29-3 of the 「General Rules on the Organization and Staffing of Administrative Agencies (hereinafter “the General Rules”）」, in order to promptly resolve and overcome the COVID-19 crisis and associated economic predicament.

Article 2 (Establishment of the Organization) ① Statistics Korea shall establish the “Contingency Field Operation Team” whereby all the requirements in the following sub-paragraphs shall be met.

1. A matter of national importance that draws attention of general public across the nation as well as major media and press outlets
2. A matter of public safety, etc. requiring immediate actions or those that are to serve urgent state affairs
3. A matter concerning multi-stakeholder and requiring a comprehensive approach in their responses
4. A overwhelming matter whereby an existing organization’s response capacity is temporarily inundated with overflowing tasks
5. A temporary matter that does not create constant demands nor require any assigned duties by a permanent organization

② Lead by the Director General of Survey Management Bureau, the “Contingency Field Operation Team” reports directly to the Commissioner of Statistics Korea and provides the Commissioner assistance for businesses concerning the emergency responses for field surveys.

③ The numbers of public officials who shall serve as members of the Contingency Field Operation Team”, pursuant to the General Rules, shall be prescribed under [Annexed table].

④ The “Contingency Field Operation Team”, whose establishment is pursuant to the aforementioned Paragraph ①, shall dissolve immediately after achieving its mandated goals and can last up to 6 months after the first day of its enactment.

Article 3 (Functions) The “Contingency Field Operation Team” shall perform following functions in each sub-paragraph.

1. Matters concerning emergency response, planning and coordination of field surveys
2. Matters concerning the establishment and implementation of survey systems for field surveys
3. Matters concerning the planning of survey methodologies that can reduce survey burden of respondents
4. Matters concerning the establishment and implementation of integrated management systems for field surveys
5. Matters concerning safety in the administration of field surveys
6. Other emergency responses matters concerning field surveys and the advancement of field surveys

Article 4 (Governance and membership, etc.) ① The “Contingency Field Operation Team” shall consist of a head and its members. Advisory committee members with sufficient expertise and experience in related fields can be appointed if necessary.

② The head of the “Contingency Field Operation Team” shall oversee the overall business of the Task Force, for whom the “Contingency Response Team for Field Surveys” shall provide assistance.

③ A Senior Deputy Director or Senior Deputy Director for Technology will act as the Contingency Field Operation Team Leader. If the head of the “Contingency Field Operation Team” is unable to perform his/her duties due to inevitable reasons, a government official designated by the Commissioner of Statistics Korea shall act on behalf of him/her pursuant to the 「Rules for Delegating Duties」.

④ The “Contingency Field Operation Team” is constituted with government officials from Statistics Korea and relevant administrative agencies, and employees seconded to the Task Force by public institutions and other relevant private entities.

⑤ For the purpose of efficient handing of business and accurate attribution of responsibilities, the Head of Emergency Response Task Force shall assign duties to its members pursuant to Article 60 of the 「Rules on Promoting Efficiencies and Collaborations of Public Administration」.

Article 5 (Request for Dispatched Public Officials, etc.) ① The Head of Contingency Field Operation Team, upon an approval of the Commissioner of Statistics Korea, may request the heads of administrative agencies, public institutions, private organizations and companies to designate their employees to be seconded to or to hold concurrent posts at the “Contingency Field Operation Team”.

② If certain members who were seconded to the Emergency Response Group pursuant to the aforementioned paragraph ① were to be reinstated in their original employers before their pre-scheduled reinstatement date, the Head of Emergency Response Task Force shall, upon an approval of the Commissioner of Statistics Korea, consult with the heads of concerned institutes and organizations in advance.

③ The Commissioner of Statistics Korea shall not penalize public officials (including members in a secondment post) performing duties for the “Contingency Field Operation Team” unless they committed an unlawful act, and may administer advantageous personnel management practices pursuant to relevant statutes related to the personnel management of public officials

Article 6 (Duration of Validity) Despite provisions in the 「Regulations on the Issuance and Management of Directives and Established Rules」, this directive shall remain in effect during 6 months after its issuance on April 16, 2020. By the end of the - months period (that is October 15, 2020), this directive shall be revisited to reflect changes in legislations or administrative conditions.

[Annexed table]

	Total	Director	Senior Deputy Director	Deputy Director	Assistant Director
Headcount	7	1	1	2	3